Mentee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Information:
 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mentor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Information:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We understand that the partnership of mentor/mentee will be successful when based on trust, honesty and confidentiality. This includes a commitment by both, to:

* Meet regularly
* Be on time, and to agree upon time frames during mentoring sessions
* Be present
* Follow through and follow-up
* Respect alternative perspectives
* Keep all communication confidential at all times *(except when specified by law)*
* Recommend alternatives, such as coaching, counselling or guided learning/tutoring, if applicable at any time
* Understand that all decisions made by the Mentee are the sole responsibility of the Mentee

The Mentee wishes to pursue the following goals during the one-year agreement:
(Subject to change)

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The length of mentoring shall be 10 months (September 2023 - June 2024), unless otherwise specified by mutual agreement.

The Mentor will:

* Work with the Mentee in regular sessions (monthly) of 1 – 2 hours in person, by phone, electronically or at a mutual convenience
* Initiate the first session before mid-October, 2023 (complete Agreement, and discuss Terms of Engagement)
* Attend a mid-year meeting with their Mentee in January 2024 to conduct a review of the program and provide an update of the relationship
* Attend the Graduation Celebration in June 2024
* Attend a debriefing meeting or respond to a survey to assist in improving the Mentoring Program.

The Mentee will:

* Be respectful of and make good use of the Mentor’s time and resources
* Use the expertise of the Mentor to achieve goals/objectives
* Arrange to meet the Mentor (Mentee takes the initiative) at convenient times (1 – 2 hours monthly)
* Attend a mid-year meeting with their Mentor in January 2024 to conduct a review of the program and provide an update of the relationship
* Attend the Graduation Celebration in June 2024.
* Attend a debriefing meeting or respond to a survey to assist in improving the Mentoring Program

Two virtual check-in sessions will be held in November and March. While optional, these serve as opportunities to ask questions and seek support from the committee and/or other mentorship pairs.

Signed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please keep a copy for each of you.*

*Send a copy to Alana Bencharski, Committee Chair, at* *mentorship@leadershiptb.com*