



# Leadership

## Thunder Bay

2021-2022  
Application Form

### Mission

To develop, strengthen and connect leaders to and within our community.

### Application Form – Class of 2022 (2021-22 program year)

Welcome and thank you for applying to the Leadership Thunder Bay 2021 program. Please include the following attachments when you send in your completed application form:

- Completed Application Form
- Letter of Intent
- Letter of Recommendation
- Resume
- Employer Sponsor Form (if applicable)
- Bursary Application (if applicable)

For assistance in completing this application, or if you/your employer have any questions, please contact Kimberley at (807) 598-0277 or by email at [kimberley@leadership.com](mailto:kimberley@leadership.com).

Part 1 – Application			
Part A – Personal Information			
Name			
Street Address			
City		Postal Code	
Home Telephone		Alt. Telephone	
Email Address			
Part B – Workplace Information (If Applicable)			
Employer (Name of Organization)			
Your Position			
Street Address			
City		Postal Code	
Employer Contact (Name and Position)			
Telephone		Email	

**Part 2 - Letter of Intent**

Please complete a brief essay (maximum 2 pages) addressing the following aspects of your personal leadership journey:

- a) What do you hope to gain from the Leadership Thunder Bay experience?
- b) Describe your leadership journey to this point including highlights of experiences and learnings.
- c) What do you consider the three most significant challenges facing Thunder Bay? How should they be addressed? How would you like to contribute?

**Part 3 - Commitment**

I hereby commit to devote the time and resources necessary to successfully complete the Leadership Thunder Bay program. (Note: pre-set time commitments are detailed in this document). Additional personal time is required for work on team projects, reading assignments, etc.).

I understand that, should I be absent for any reason from any part of the program, I may be required to withdraw from the program and a portion or all of my program fee will not be refunded or transferred, depending on the timing.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Program Tuition**

Tuition is \$2700 for the 10-month program. (Please see the Tuition Fee Policy for the cancellation and attendance policy)

Leadership Thunder Bay may be able to offset tuition fees. See link below. Applicants may also wish to pay a portion of their program fee in partnership with their sponsor.

**Participant Personal Financial Commitment (if applicable):**

If this application is accepted, I hereby agree to pay \$ \_\_\_\_\_ of the Leadership Thunder Bay fee.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Employer/Sponsor Financial Commitment (if applicable):**

If this application is accepted, employer/sponsor will agree to pay \$ \_\_\_\_\_ of the Leadership Thunder Bay fee for this participant.

*Please have your employer/sponsor complete and sign the employer form.*

Employer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Part 4 - Letter of Recommendation</b>
Please provide a letter of recommendation from either a graduate of the Leadership Thunder Bay program or another individual who can provide a reference for you.
<b>Part 5 – Resume</b>
Please include a copy of your most current resume
<b>Part 6 – Selection Process and Timelines</b>
<ol style="list-style-type: none"> <li>1. An interview will be carried out by the Screening and Selection Interview Team to review each participant’s qualifications. Team members will be looking for such attributes as a keen interest in personal development, a demonstrated ability to work effectively as part of a team, an interest in community leadership and a sincere commitment in terms of time and tuition requirements. Candidates will be required to make a presentation to the Screening and Selection Interview Team. Information on the presentation will be provided to the candidate at the time of confirmation of his/her interview.</li> <li>2. Final selection will be made by the Selection Committee based on the recommendations of the Interview Team.</li> <li>3. All candidates will be sent a letter of acceptance or of regret once the final decision has been made.</li> </ol>

**2020-21 Program Schedule**

The 2021-22 program schedule will include a “meet and greet” reception, Leadership Learning Days, a two-day retreat, and a graduation event. A detailed schedule with actual dates and times will be available on the Leadership Thunder Bay website once finalized. As in previous years, Learning Days will run from 8:30 a.m. to 4:30 p.m., unless otherwise notified by the facilitators.

Notes: Learning Days will generally be held the 3<sup>rd</sup> Thursday of each month with a networking session from 8:30 am to 9 am; sessions from 9 am to 4:30 pm with lunch over the noon hour from 12 to 1 pm. Retreat is two full days from Friday 9 am to Saturday 4:30 pm.

Please send completed applications to:

By Email: [info@leadershiptb.com](mailto:info@leadershiptb.com)

By Mail:

**Leadership Thunder Bay**  
 c/o Northwestern Ontario Innovation Centre  
 Box 398  
 2400 Nipigon Road  
 THUNDER BAY, ON P7C 4W1

**Application Deadline: Friday, May 28<sup>th</sup>, 2021.**