



# Leadership Thunder Bay

2022-2023  
Application Form

## Mission

To develop, strengthen and connect leaders to and within our community.

## Application Form – Class of 2023 (2022-23 Program Year)

Welcome, thank you for applying to the Leadership Thunder Bay 2022 program. Please include the following attachments when you send in your completed application form:

- Completed Application Form
- Letter of Intent
- Letter of Recommendation
- Resume
- Employer Sponsor Form (if applicable)
- Bursary Application (if applicable)

For assistance in completing this application, or if you/your employer have any questions, please contact Kimberley at (807) 598-0277 or by email at [kimberley@leadership.com](mailto:kimberley@leadership.com).

Part I – Application			
Part A – Personal Information			
Name			
Street Address			
City		Postal Code	
Home Telephone		Alt. Telephone	
Email Address (Personal)			
Email Address (Work)			
Part B – Workplace Information (If Applicable)			
Employer (Name of Organization)			
Your Position			
Street Address			
City		Postal Code	
Employer Contact (Name and Position)			
Telephone		Email	

## Part II – Applicant Intent & Supporting Documentation

### Part A - Letter of Intent

Please complete a brief essay (maximum 800 words) addressing the following aspects of your personal leadership journey.

1. What do you hope to gain from the Leadership Thunder Bay program?
2. In your leadership journey to date, how would you describe your highlights and learnings?
3. What do you consider are the three most significant challenges facing Thunder Bay? How should they be addressed?

### Part B - Letter of Recommendation

Please provide a letter of recommendation, from either a graduate of the Leadership Thunder Bay program or another individual who can provide a reference for you.

### Part C – Resume

Please include a copy of your most current resume.

### Part D - Commitment

I hereby commit to devoting the time and resources necessary to successfully complete the Leadership Thunder Bay program. (Note: pre-set time commitments are detailed in this document). Additional personal time is required for work on team projects, reading assignments, etc.).

I understand that, should I be absent for any reason from any part of the program, I may be required to withdraw from the program and a portion, or all my program fees will not be refunded or transferred, depending on the timing.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Part III – Tuition / Financial Commitment

### Program Tuition

Tuition is \$2700 for the 10-month program. (Please see the Tuition Fee Policy for the cancellation and attendance policy).

Leadership Thunder Bay may be able to offset tuition fees. See link below. Applicants may also wish to pay a portion of their program fee in partnership with their sponsor.

### Participant Personal Financial Commitment (if applicable):

If this application is accepted, I hereby agree to pay \$ \_\_\_\_\_ of the Leadership Thunder Bay fee.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Employer/Sponsor Financial Commitment (if applicable):**

If this application is accepted, the employer/sponsor will agree to pay \$\_\_\_\_\_ of the Leadership Thunder Bay fee for this participant.

*Please have your employer/sponsor complete and sign the employer form.*

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Part IV – Next Steps / Timelines**

1. Applicants will be contacted by the Recruitment & Selection Committee, to coordinate an informal discussion/interview. The panel will be looking for such attributes as a keen interest in personal development, a demonstrated ability to work effectively as part of a team, an interest in community leadership, and a sincere commitment in terms of time and tuition requirements. Note, these informal sessions will be held virtually in June.
2. All candidates will be notified before the first Friday in August.

**2020-21 Program Schedule**

The 2021-22 program schedule will include a “meet and greet” reception, Leadership Learning Days, a two-day retreat, and a graduation event. A detailed schedule with actual dates and times will be available on the Leadership Thunder Bay website once finalized.

Learning Days will generally be held the 3<sup>rd</sup> Thursday of each month, from 8:30 a.m. to 4:30 p.m., unless otherwise notified. The day begins with a networking session from 8:30 to 9 am. Lunch from 12 to 1 pm.

The two full-day retreat takes place on Friday and Saturday, from 9 to 4:30 pm.

Please send completed applications to:

By Email: [info@leadershiptb.com](mailto:info@leadershiptb.com)

By Mail:

**Leadership Thunder Bay**

c/o Northwestern Ontario Innovation Centre

Box 398

2400 Nipigon Road

THUNDER BAY, ON P7C 4W1

**Application Deadline: Friday, May 27<sup>th</sup>, 2022.**