*The Leadership Thunder Bay Mentorship Program runs annually from September to June. With support from the Mentorship Committee, Mentees are paired with a Mentor. If a Mentee applicant has a Mentor they are interested in working with, the committee can support this process as well. The Mentee/Mentor pairs establish their own goals, meeting schedule and communication process. All content discussed during the meetings remains confidential between the Mentee and Mentor.*

## General

1. All graduates from the Leadership classes are eligible to apply to the Mentorship Program.

2. Applications will be received until Friday, June 30, 2023. Any late applications may be considered at the sole discretion of the Leadership Thunder Bay Mentorship Committee.

3. In order to maintain the high quality of the Mentorship Program (the “Program”), participation will close at 20 mentee-mentor pairs. From time to time, the Committee shall re-evaluate the cap and determine if it should change.

## Mentee Recruitment and Participation

1. Mentee applicants are expected to meet the program requirements as stated in the application form.

2. It is the responsibility of the mentee to keep the committee informed of any changes to their contact information.

3. Should an applicant not graduate from the Leadership Thunder Bay program that applicant may not participate in the Mentorship Program.

4. Mentees are reminded to adequately and appropriately prepare for meetings with their Mentors. This may vary with each partnership but could include the development of agendas, review of goals, and priorities.

5. Mentees who wish to withdraw from the program need to discuss their decision with their Mentor, and subsequently inform the LTB Mentorship Committee.

#### To apply for the Program, please complete the Application Form on the next page.

*Send completed form by* ***June 30, 2023*** *to* [mentorship@leadershiptb.com](mailto:mentorship@leadershiptb.com)*. Include in the subject line* ***LTB Mentee Application Form for 2023-2024.*** *Note that information on this form will be provided to potential Mentors as part of the matching process.*

## Mentorship Program Application Form

If you would like to participate as a mentee, please fill out the following form. Information will be kept confidential and will only be shared with the Leadership Thunder Bay Mentorship Committee and potential Mentors as part of the matching process.

Name:

Leadership Thunder Bay Class:

Address:

Email:

Phone:   
Cell:

Employer:

Personality Dimensions Colour (if known):

Please tell us a bit about you (personal, work, interests and/or experiences). This information will help us to source potential mentors for you.

Why are you interested in the Leadership Thunder Bay Mentorship Program?

What do you hope to gain from involvement in the Mentorship Program?

Please indicate 3 learning goals you would have for this mentoring relationship: (list)

1.

2.

3.

What are 3-5 expectations that you have in a mentor, in order to help you meet these learning goals?

1.

2.

3.

4.

5.

What will be different for you following a successful mentoring relationship?

Are you willing to commit to 1-2 hours every month for at least 10 months?

Yes No

Are you willing to meet with a mentor at least 8 times between September and June?

Yes No

Is your employer behind your commitment? Yes No

If “No”, would you prefer to keep this mentorship confidential between you and your Mentor?

Yes No

Have you previously participated as a mentor (informally or formally)?

Yes No

Have you previously participated as a mentee (informally or in a program)?

Yes No

If yes, please describe your experience.

Is there a mentor who you would prefer to be matched with? Yes No

If yes, please provide the name and/or contact information for this Mentor.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email or Telephone (if available): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By completing this application form, you agree to the goals and purpose of the mentoring program. Leadership Thunder Bay encourages an open exchange of information and ideas between members participating in the program. However, Leadership Thunder Bay cannot and does not review such communications and does not guarantee or endorse the accuracy of any information exchanged between mentor and mentee. You agree that you will participate in the mentor program in a manner consistent with Leadership Thunder Bay’s Mission.

You further agree to completely release Leadership Thunder Bay, and its directors, from all claims, judgments, demands, liabilities, and actions that you may have arising out of, or in any way relating to, your participation in the mentorship program.

I agree with the above terms, conditions, and goals of the mentor program.

Signature:

Date:

**TIMELINE**

June 30, 2023 Deadline for applications to the Mentorship Program

August - September 2023 Mentees are introduced to potential Mentors

November 2023 Virtual Check-In/ Question Opportunity

January 2024 Mid-Year Meeting (in-person or virtual)

March 2024 Virtual Check-In/ Question Opportunity

June 2024 Graduation Celebration